



BULLETIN 4
25 September 2023
Week B



1. Thank you to all staff following our successful Open Evening and Inset Day 2. Thank you to Mrs Dixon and everyone who baked/bought cakes in aid of Penhaligon’s Friends, to students who submitted ‘Bake Off’ recipes and designs in preparation for the Roseland Bake Off and to Miss Filkins for organising the Year 11 Careers drop-down day. Thank you, too, to Miss Burnard for coordinating the Drama showcase.
2. Please would staff note that:
 - a. There will be room closures this week, please ensure that you check the Room Changes Google Document on a daily basis for any changes;
 - b. Year 11 Family Learning takes place on Tuesday, if any staff involved wish to order refreshments for the evening, please can you order these directly from the Dining Hall by Monday lunch time;
 - c. Year 11 PPE timetable has been shared, please can all Year 11 tutors show this to their tutees in preparation, it is also on page 2 of this bulletin;
 - d. OneCornwall Teaching School Hub will have a photographer in on Monday getting stock photos for them to use, if the photographer turns up to your lesson, please can you assist with subtly pointing out students with no photo consents – please see Mr Pankhurst for further information;
 - e. Duties and cover will be not display on SIMS, in a case of absence please make your own arrangements with your TTL to cover duties, please check SIMS in the mornings for cover;
 - f. Performance Management Planning and Review meetings should take place for all staff by this Friday with signed copies of paperwork forwarded to Miss Pye.


Dining Hall Menu Three
This Week’s Focus: Foster a culture of kindness - showing respect, empathy and compassion.

Timings of the day							
Reg	Period 1	Period 2	Break	Period 3	Period 4	Lunch	Period 5
8.45	9.05	10.05	Whole School Break	11.35	12.35	1.35	2.05
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9.05	10.05	11.05		11.05 – 11.35	12.35	1.35	2.05
						Whole School Lunch	

[Reading Plus Timetable: Week B Autumn 1](#)

	Monday	Tuesday	Wednesday	Thursday	Friday
Tutor		Year 10		Year 10	
1b 9.35-10.05		Year 8	Year 8	Year 7	Year 9
2b 10.35-11.05	Year 8	Year 7	Year 9	Year 8	Year 8
Break					
3b 12.05-12.35	Year 9	Year 9	Year 7	Year 9	
4b 1.05-1.35	Year 7				Year 7
Lunch					
5b 2.35-3.05					

PPE Timetable

	P1	P2	Break	P3	P4	Lunch	P5
Mon 2nd October	Science			Option B - BTEC PE, Enterprise & Media			Religious Studies
Tue 3rd October	8:45 start English Literature			12:00 start French & Spanish Writing			History
Wed 4th October	Maths			Option A - Drama, Hospitality & Spanish reading			Option C - BTEC PE, ICT & Spanish Reading
Thur 5th October	8:45 start English Language			Option D - French reading, Animal Care & Media			Geography
Fri 6th October	Music			Science			

Monday 25 September 2023 (Week B)

Mr Clarke visiting Treviglas Academy

Mr McFadden – Annual Leave

8.35 – 8.45am Deputy Headteacher’s Briefing in the Staffroom

Period 1 Mr Ashwin undertaking Performance Management Planning and Review meeting with Mrs Dixon in the Assistant Headteacher’s office

9.30 – 11.00am Mrs Lodwick visiting Tregony Community Primary School

Period 2 Mr Ashwin and Miss Blackwell undertaking Attendance meeting in the Meeting Room

10.15 – 10.45am Mrs Maule undertaking Performance Management Planning and Review meeting with Mrs Tame in the Deputy Headteacher’s office

10.30 – 11.00am Miss Mason attending online TEAMS meeting in the Assistant Headteacher’s office

From 11.00am Mr Mark Matthews, BlueKite Creative, taking photographs for OneCornwall – please see Mr Pankhurst for further information

11.05 – 11.25am Miss Hare undertaking school detentions for students in Years 7 and 8 in Room 12a

11.05 – 11.25am Mr Avery undertaking school detentions for students in Years 9 and 10 in Room 3

11.05 – 11.25am Mrs Atkins-Gammons undertaking school detentions for students in Year 11 in Room 21

11.05 – 11.35am Art Drop-in Session (All years) with Miss Palmer in Room 28

11.05 – 11.35am Manga Art Club (All years) with Ms Warburton in Room 28

11.05 – 11.35pm Farm Help Club with Miss Bone/Mrs Hammond at the Roseland Community Farm

11.05 – 11.35pm Pride Club (All years) with Mrs Dixon in BASE

Period 3 Mrs Maule and Miss Timmis undertaking SEN meeting in the Deputy Headteacher’s office

Period 3 Mr Ashwin undertaking Performance Management Planning and Review meeting with Miss Hare in the Assistant Headteacher’s office

12.05 – 12.35pm Mr Ashwin undertaking Performance Management Planning and Review meeting with Mr Avery in the Assistant Headteacher’s offices

12.40 – 1.20pm Mrs Maule meeting with the parents/carers of a Year 11 student in the Deputy Headteacher’s office

1.35 – 2.05pm Mr Avery undertaking Duke of Edinburgh Club (Years 9, 10 and 11) in Room 25

Period 5 The Wellbeing Team undertaking Safeguarding meeting in the Wellbeing office

Period 5 Miss Mason undertaking Performance Management Planning and Review meeting with Miss Filkins in the Assistant Headteacher’s office

Period 5 Miss Filkins undertaking Brook Planning meeting in Hub 2

3.20 – 4.30pm Raising Standards Team and Tutor Meeting – please see your Learning Leader for further information

European Day of Languages – please see the MFL department for further information

Mr McFadden – Annual Leave

8.45 – 9.05am Miss Filkins undertaking Careers meetings with selected students in Hub 2

8.50 – 9.05am Year 11 Assembly with Mrs Atkins-Gammons in the Hall Topic: Black History Month

Period 1 Mrs Ollerearnshaw undertaking Performance Management Planning and Review meeting with Mr Hill in the Science office

Period 1 Junior Choir rehearsals with Mr Fox and Miss Polley in Room 23

Periods 1 and 2 Mrs Maule (Period 1 only), Mrs Mitchell, Mrs Tame, Miss Blackwell, Mr Ashwin Mrs Godwin and Mrs Schofield attending Multi-Agency Meeting in the Wellbeing office

Periods 1 and 2 Mrs Birchall and selected Year 8 students undertaking the Roseland Bake Off in Room 26

From 10.00am Mrs Maule and Miss Timmis attending online IPSEA Training: SEND Law in the Deputy Headteacher's office

Period 2 Mr Hooper undertaking Line Management meeting with Miss Bone at the Roseland Community Farm

10.30 – 11.30am MFL department undertaking Careers Language Talk in Room 1

11.00 – 12.00pm Mr Clarke meeting with Mrs Fox in the Headteacher's office

11.05 – 11.25am Miss Hare undertaking school detentions for students in Years 7 and 8 in Room 12a

11.05 – 11.25am Mr Avery undertaking school detentions for students in Years 9 and 10 in Room 3

11.05 – 11.25am Mrs Atkins-Gammons undertaking school detentions for students in Year 11 in Room 21

11.05 – 11.35am Art Drop-in Session (All years) with Miss Palmer in Room 28

Period 3 Mrs Lockett undertaking Line Management meeting with Miss Worledge in Room 6

12.35 – 1.35pm Mr Clarke undertaking Performance Management Planning and Review meeting with Mr Bateman in the Headteacher's office

12.40 – 1.15pm Miss Mason undertaking Performance Management Planning and Review meeting with Ms Palmer in the Assistant Headteacher's office

Period 5 Miss Mason undertaking Performance Management Planning and Review meeting with Mrs Lockett in the Assistant Headteacher's office

Period 5 Ms Palmer undertaking Performance Management Planning and Review Management meeting with Mr Seyler in Room 27

2.10 – 2.40pm Mr Clarke undertaking Performance Management Planning and Review meeting with Mrs Lodwick in the Headteacher's office

2.30 – 3.00pm Miss Filkins attending online ASK Apprenticeships Planning meeting in the RST office

2.30 – 3.30pm Mr Ashwin meeting with the parents/carers of a Year 9 student in the Assistant Headteacher's office

3.05 – 4.00pm Key Stage 4 Open Art Studio (Years 10 & 11) with Miss Palmer in Room 28

3.05 – 4.15pm Rugby Club (All years) with Mr Hooper – please meet at the Sports Hall

3.05 – 4.15pm Badminton & Table Tennis Club (All years) with Mr Winter – please meet at the Sports Hall

3.05 – 4.15pm Dance Club (All years) with Mrs Case in Room 13

3.05 – 4.30pm Greenpower Club (All years) with Mr Seyler in Room 27

3.05 – 6.30pm Surf Club (selected students) with Global Boarders and Mrs Spiers – please meet at the Sports Hall

3.20 – 5.30pm Leadership Team meeting in the Headteacher's office Chair: Mr Clarke

3.30 – 4.30pm Mr Bateman undertaking Performance Management Planning and Review meeting with Mrs Buscombe in the Science office

3.30 – 5.00pm Mr Ashwin attending online SW Attendance Network 1 meeting in the Assistant Headteacher's office

6.00 – 8.00pm Year 11 Family Learning with the Leadership Team, Mrs Atkins-Gammons, TTLs and Year 11 Option Teachers – please see Mrs Atkins-Gammons for further information

Wednesday 27 September 2023 (Week B)

Mr McFadden – Annual Leave

Mr Avery, Ms Colledge and selected Year 11 students undertaking Duke of Edinburgh Silver Qualifying Expeditions at Dartmoor

Mrs Robina Penrose, Treviglas Academy, visiting the Maths department – please see Mr Grassby for further information

8.35 – 8.45am Raising Standards Team Briefing in the Staffroom

8.50 – 9.05am Year 9 and 10 Assembly with Miss Filkins in the Hall Topic: Black History Month

9.00 – 10.00am Mr Ashwin and Miss Pye attending online Managed Move Review meeting in the Assistant Headteacher's office

9.30 – 10.30am Mr Clarke, Mrs Maule and Mrs Tame attending online Professionals meeting for a Year 11 student in the Headteacher's office

9.30 – 10.30am Miss Timmis meeting with Dr Wendy Thomas, Educational Psychologist, in the Deputy Headteacher's office

10.30 – 11.30am Mr Clarke undertaking Performance Management Planning and Review meeting with Mr Ashwin in the Headteacher's office

10.35 – 11.05am Mrs Maule undertaking Performance Management Planning and Review meeting with Mrs Schofield in the Deputy Headteacher's office

11.05 – 11.25am Miss Hare undertaking school detentions for students in Years 7, 8, 9 and 10 in Room 12a

11.05 – 11.25am Mrs Atkins-Gammons undertaking school detentions for students in Year 11 in Room 21

11.05 – 11.35am Student Leadership meeting with Miss Burnard and Mrs Dove in Room 13

11.05 – 11.35am Coding Club (All years) with Mr Jones in Room 25

11.05 – 11.35am Art Drop-in Session (All years) with Miss Palmer in Room 28

11.40 – 12.25pm Mrs Maule undertaking Performance Management Planning and Review meeting with Mrs McGreal in the Deputy Headteacher's office

12.35 – 1.05pm Mr Ashwin undertaking Performance Management Planning and Review meeting with Mrs Atkins-Gammons in the Assistant Headteacher's office

12.35 – 1.20pm Mr Clarke, Miss Hare and Mrs Maule undertaking Year 7 and 8 Operations meeting in the Headteacher's office

1.30 – 2.00pm Mr Clarke meeting with Mr Tucker in the Headteacher's office

From 2.00pm Hazel, representative from Concord, visiting Mrs Spiers in the Data office

2.00 – 3.00pm Mr Clarke undertaking Performance Management Planning and Review meeting with Mrs Maule in the Headteacher's office

2.10 – 2.40pm Miss Mason undertaking Performance Management Planning and Review meeting with Mr Harris in the Assistant Headteacher's office

3.05 – 4.00pm Key Stage 4 Open Art Studio (Years 10 & 11) with Miss Palmer in Room 28

3.05 – 4.15pm Netball Club (Years 7 and 8) with Mrs Case – please meet at the Sports Hall

3.05 – 4.15pm Netball Club (Years 9, 10 and 11) with Miss Filkins – please meet at the Sports Hall

3.05 – 4.15pm Turn Up & Play Football Club (Years 7, 8 and 9) with Mr Davidson – please meet at the Sports Hall

3.30 – 4.30pm Mr Bateman undertaking Performance Management Planning and Review meeting with Mrs Ollerearnshaw in the Science office

4.00 – 5.00pm Miss Timmis attending online CSP meeting in the Deputy Headteacher's office

Thursday 28 September 2023 (Week B)

Mr McFadden – Annual Leave

Mr Avery, Ms Colledge and selected Year 11 students undertaking Duke of Edinburgh Silver Qualifying Expeditions at Dartmoor

8.30 – 11.00am Mr Clarke, Mr Challis, Mrs Douglass, Mrs Knibb, Mrs Robina Penrose, Mr Rogers, Mrs Taylor, Mrs Fox, Mrs Chanter and Mrs Lodwick undertaking Executive Leadership Team meeting in Room 8

8.50 – 9.05am Year 7 and 8 Assembly with Miss Filkins in the Hall Topic: Black History Month

9.05 – 9.35am Mrs Maule undertaking Performance Management Planning and Review meeting with Mrs Mitchell in the Deputy Headteacher's office

9.35 – 10.05am Mrs Maule undertaking Performance Management Planning and Review meeting with Mrs Godwin in the Deputy Headteacher's office

10.30 – 11.00am Mrs Maule undertaking Performance Management Planning and Review meeting with Miss Blackwell in the Deputy Headteacher's office

11.05 – 11.25am Miss Hare undertaking school detentions for students in Years 7, 8, 9 and 10 in Room 12a

11.05 – 11.25am Mr Ashwin undertaking school detentions for students in Year 11 in the IE Room

11.05 – 11.35am Art Drop-in Session (All years) with Miss Palmer in Room 28

12.30 – 1.15pm Mr Clarke undertaking Performance Management Planning and Review meeting with Mr McDermott in the Headteacher's office

12.35 – 1.05pm Mrs Maule undertaking Performance Management Planning and Review meeting with Miss Timmis in the Deputy Headteacher's office

Period 4 Mr Ashwin undertaking Performance Management Planning and Review meeting with Mr Hooper in the Assistant Headteacher's office

1.35 – 2.05pm Farm Help Club with Miss Bone/Mrs Hammond at the Roseland Community Farm

2.00 – 2.45pm Mr Clarke undertaking Performance Management Planning and Review meeting with Miss Pye in the Headteacher's office

Period 5 Mrs Maule and the Wellbeing Team undertaking Safeguarding meeting in the Wellbeing office

3.05 – 4.00pm Key Stage 4 Open Art Studio (Years 10 & 11) with Miss Palmer in Room 28

3.05 – 4.15pm Trampolining and Gymnastics Club (All years) with Mr Hooper – please meet at the Sports Hall

3.05 – 4.15pm Girls' Football Club (All years) with Mrs Dove – please meet at the Sports Hall

3.05 – 4.15pm Netball Club (Years 9, 10 and 11) with Miss Filkins – please meet at the Sports Hall

3.05 – 4.15pm Fitness Club & Ski Fitness (All years – compulsory for students attending the Ski trip) with Mr Avery – please meet at the Sports Hall

3.05 – 4.15pm Photography Club (Years 9, 10 and 11) with Ms Capron/Mr Seyler in Room 24

3.15 – 4.15pm Mr Clarke, Mrs Franklin and Mrs Lodwick undertaking Finance meeting in the Deputy Headteacher's office

3.15 – 4.15pm Mrs Maule, Miss Timmis and Mrs Lockett meeting with the parents/carers of a Year 11 student in the Headteacher's office

Friday 29 September 2023 (Week B)

Mr Ashwin attending CASH Conference at Lanhydrock Hotel and Golf Club

Mr McFadden – Annual Leave

Mr Avery, Ms Colledge and selected Year 11 students undertaking Duke of Edinburgh Silver Qualifying Expeditions at Dartmoor

8.35 – 8.45am Pastoral Briefing in the Staffroom

9.05 – 9.45am Mrs Maule undertaking Performance Management Planning and Review meeting with Mrs Sanchez in the Deputy Headteacher's office

10.05 – 10.35am Mrs Maule undertaking Performance Management Planning and Review meeting with Mr Grassby in the Deputy Headteacher's office

11.05 – 11.25am Miss Hare undertaking school detentions for students in Years 7, 8, 9 and 10 in Room 12a

11.05 – 11.25am Miss Mason undertaking school detentions for students in Year 11 in the IE Room

11.05 – 11.35am Art Drop-in Session (All years) with Miss Palmer in Room 28

11.05 – 11.35am Samba Band Club with Mr Mitchell in Room 23

11.35 – 12.15pm Mr Clarke undertaking Performance Management Planning and Review meeting with Miss Mason in the Headteacher's office

Period 4 Ms Palmer undertaking Performance Management Planning and Review meeting with Miss Capron in the DT office

1.35 – 2.05pm Law Club (Years 10 and 11) with Mrs Toms in Room 15

1.35 – 2.05pm Board Games Club (All years) with Mrs Tomusk in Hub 1

3.05pm Performance Management Planning & Review Deadline

Week	Forthcoming Events	
A	2 – 6 October 2 October 3 October 5 October 7 – 9 October	Year 11 PPE Exams Meeting Cycle: Teaching Teams Year 7 Tutor Evening & Family Learning National Poetry Day International Greenpower Race - Goodwood
B	9 October 10 October 10 October 11 October 12 October 12 October	Meeting Cycle: Staff MIP Day Hello Yellow Non-Uniform Day Year 8 Nationwide Money Session Trust Professional Thursday Session Careers South West Appointments
A	16 October 16 October 16 October 17 October 18 October 19 October 19 October	Meeting Cycle: Professional Development/Walkthrus Year 7 & 8 Rewards Trip Primary Netball Festival Local Authority Equalities Visit Twilight Inset 1 Year 9 & 10 Rewards Trip KS4 Current Grades Deadline
N/A	23 – 27 October	Half Term
B	30 October 2 November 2 November 3-9 November	Meeting Cycle: TTL & LL Day of the Dead (Día de Muertos) Executive Leadership Team meeting Year 7 e-Safety Sessions
A	6 November 8 November 9 November 9 November 10 November	Meeting Cycle: Teaching Teams Year 11 Parents' Evening Trust Professional Thursday Session Year 10 Personal Development Drop Down Day HPV & Flu Immunisations – Kernow Health
B	13-19 November 13 November 13 November 15 November 16 November	Anti-Bullying Week Odd Socks Day Meeting Cycle: RST & Tutors Year 10 Family Learning Executive Leadership Team meeting
A	20 November 21 November	Meeting Cycle: Teaching Teams Year 8 Parents' Evening
B	27 November 28 November 30 November	Meeting Cycle: Staff GCSE Certificate Evening MIP Day
A	4 December 7 December 7 December 9-16 December	Meeting Cycle: Professional Development/Walkthrus KS3 ASK & all BfLs Deadline Year 10 Parents' Evening Snow Sports Development Trip
B	11 December 14 December 14 December	Meeting Cycle: TTL & LL KS4 Current Grades Deadline Trusts Professional Thursday Session
A	18 December 19 December 19 December 19 December	Meeting Cycle: Teaching Teams Christmas Jumper Non-Uniform Day Whole School Christmas Dinner Last day of Autumn Term
N/A	20 December – 3 January	Christmas Holidays
B	4 January 2024	School re-opens for Spring Term