

April 2025

Year 10 Online Parents' Evening: Tuesday 29th April: 4.00pm to 6.30pm

Dear Parent / Carer

You are warmly invited to our online Year 10 Parents' Evening on Tuesday 29th April.

Appointments are made through our online appointment system, accessed via our webpage. Booking an appointment automatically books a 'video' time slot with that teacher. The appointment system will open for bookings from **midday on Thursday 24th April and will close at midday on Monday 28th April**. Once booked, the virtual evening can be attended through a phone, tablet or computer.

To book an appointment use the 'Book a Parents' Evening Appointment' link under the 'Parent Hub' tab on the school website:- www.theroseland.co.uk

- To login you will need to enter: Your surname, your child's preferred name (**as stated above**) and their date of birth.
- Select the Year 10 Parents' Evening.
- You will then see a list of available slots for your child's teachers. Click on 'Book appointment' at the time slot of your choice.
- Repeat this for all the teachers you would like to speak with.
- Email confirmation will be sent to you if you have entered your email during login. This will contain a link to the website for easy use on the evening.

For details about how to access your appointments via video call please see the attached 'How to' sheet or click on the following link: <https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>. You can access the video appointment system on the evening via the link on your booking email or through the booking system on the school website.

If you have any problems using the system, then please do not hesitate to email rspiers@theroseland.co.uk, or alternatively ring the school Reception on 01872 530583 Option 2.

Yours sincerely

Richard Clarke
Headteacher