



**BULLETIN 2**  
**12 September 2022**  
**Week B**



1. Thank you to all staff and students for a smooth start to the new term.
2. On Thursday, Years 7, 9 and 10 individual school photographs will be undertaken during morning registration until the end of Period 3 and the Hall will be in use for this period of time. Please see information under 'Thursday' and further details are available from Mrs Maule or Mr Campbell in the first instance.
3. In preparation for our first fire drill, please can tutors ensure all students are fully aware of procedures, including silence during exit and lining up. Each tutor group should know their position on the tennis courts and should pay particular attention to their number detailed on the 'Tutor Group List' in the start of year packs.
4. Inset Day 2 and our Open Evening takes place on Tuesday 20 September, 6.00 until 8.00pm. **The school will be closed to students during the day**; please ensure that your notice boards and displays are up to date.
5. Please would staff note that:
  - a. Year 11 Curriculum Evening / Family Learning takes place on Tuesday, if you require refreshments for the evening please place an order from the Dining Hall by Monday break time;
  - b. detentions have been moved from Room 19 to Room 9 from Monday;
  - c. the Roseland Community Farm will be closed at break and lunch time until Monday 19 September;
  - d. signed copies of the Staff Declaration for Safeguarding and Child Protection should be forwarded to Miss Pye and signed copies of the Acceptable Use of IT should be forwarded to Mrs Lodwick no later than Friday;
  - e. please make a note of your duty areas and arrive promptly to the allocated sessions;
  - f. Performance Management Planning and Review meetings should take place for all staff by Friday 30 September with signed copies of paperwork forwarded to Miss Pye.

**This Week is Timetable: B**

**Timings of the day:**

Reg	P1a	P1b	P2a	P2b	P3a	P3b	P4a	P4b	P5a	P5b	P6a	P6b
8.45	9.05	9.35	10.05	10.35	11.05	11.35	12.05	12.35	1.05	1.35	2.05	2.35
-	-	-	-	-	-	-	-	-	-	-	-	-
9.05	9.35	10.05	10.35	11.05	11.35	12.05	12.35	1.05	1.35	2.05	2.35	3.05
					<b>Whole School Break</b>				<b>Years 7, 9 and 11 Break</b>	<b>Years 8 and 10 Break</b>		

**This Week's Focus: Safe and considerate movement around the school site**

**Her Majesty Queen Elizabeth II**  
 21 April 1926 to 8 September 2022

### Monday 12 September 2022 (Week B)

#### **8.35 – 8.45am Headteacher's Briefing in the Staffroom**

#### **8.50 – 9.05am Year 11 assembly in the Hall with the Leadership Team**

9.45 – 10.30am Mr Campbell meeting with the parent of a Year 10 student in the Assistant Headteacher's office

Period 2a Mr Clarke meeting with Mrs Atkins-Gammons in the Headteacher's office

#### **11.05 – 11.25am Raising Standards Team undertaking school detentions in Room 9**

Period 3a Wellbeing Team undertaking Board Games Club in Room 29

Period 3a Miss Palmer undertaking Art drop-in session (All Welcome) in Room 28

Period 6 Mrs Maule and the Wellbeing Team undertaking Safeguarding meeting in the Wellbeing office

3.05 – 4.15pm Sports Club with External Provider (invite only) – see the PE Department for further information – please meet at the Sports Hall

3.20 – 4.30pm Teaching Team Leaders and Learning Leaders meeting with the Leadership Team in the Hall

### Tuesday 13 September 2022 (Week B)

9.30 – 10.30am Mrs Lodwick visiting Tregony Community Primary School

10.00 – 10.30am Mr Clarke meeting with Miss Timmis and Mrs Franklin in the Headteacher's office

11.00 – 12.00pm Mr Clarke attending virtual Trust Secondary Headteachers' meeting in the Headteacher's office

#### **11.05 – 11.25am Raising Standards Team undertaking school detentions in Room 9**

Period 3a Miss Palmer undertaking Art drop-in session (All Welcome) in Room 28

Period 3a Mrs Dixon and Ms Sadie Long, Intercom Trust, undertaking Pride Club in Room 28

Period 3a Mr Fox undertaking Junior Ukulele Club (Years 7 & 8) in Room 23

Period 4b Mr Clarke undertaking Line Management meeting with Mrs Maule in the Headteacher's office

Period 6 Wellbeing Team undertaking Safeguarding meeting in the Wellbeing office

3.05 – 4.00pm Mr Seyler undertaking Greenpower Club in Room 27

3.05 – 4.00pm Miss Palmer undertaking Key Stage 4 Open Art Studio (Years 10 & 11) in Room 28

3.05 – 4.15pm Miss Filkins undertaking Netball Club (All Welcome) – please meet at the Sports Hall

3.15 – 4.15pm Mr Hooper undertaking Rugby Club (All Welcome) – please meet at the Sports Hall

3.15 – 4.15pm Mr Winter undertaking Badminton & Table Tennis Club (All Welcome) – please meet at the Sports Hall

3.15 – 5.00pm Miss Worledge undertaking SCITT mentor training in Room 5

3.20 – 6.00pm Leadership Team meeting in the Headteacher's office Chair: Mr Clarke

#### **6.00 – 8.00pm Year 11 Family Learning / Curriculum Evening in the Hall and Maths Corridor**

### Wednesday 14 September 2022 (Week B)

#### **8.35 – 8.45am Staff Briefing in the Staffroom**

Miss Mason attending PiXL meeting at Central Hall

9.00 – 10.00am Mr Grose undertaking minibus training in Tregony

Period 1 Mrs Maule and Miss Timmis undertaking SEND meeting in the Deputy Headteacher's office

9.15 – 9.30am Mr Clarke meeting with Mr Tucker in the Headteacher's office

10.15 – 11.15am Mr Campbell undertaking minibus training in Tregony

Period 2b Mr Clarke meeting with Mr Avery in the Headteacher's office

#### **11.05 – 11.25am Raising Standards Team undertaking school detentions in Room 9**

Period 3a Miss Palmer undertaking Art drop-in session (All Welcome) in Room 28

Period 3a Wellbeing Team undertaking Board Games Club in Room 29

Period 3a Mr Seyler undertaking Greenpower Club in Room 27

11.30 – 12.30pm Mr Clarke undertaking minibus training in Tregony

1.15 – 2.15pm Mr Avery undertaking minibus training in Tregony

Period 6 Mrs Maule undertaking Line Management meeting with Mrs Sanchez in Room 29

2.10 – 2.40pm Mr Clarke meeting with Mr Fox in the Headteacher's office

3.05 – 4.00pm Miss Palmer undertaking Key Stage 4 Open Art Studio (Years 10 & 11) in Room 28

3.15 – 4.15pm Mr Avery undertaking Boys' Football Club (All Years Welcome) – please meet at the Sports Hall

### Thursday 15 September 2022 (Week B)

8.30 – 11.00am Mr Clarke, Mr Challis, Mrs Winter, Mrs Keam, Mrs De Sousa, Mrs Dunleavy, Mr Brokenshire, Mrs Douglass, Mrs Elvy and Mrs Lodwick attending Executive Leadership Team meeting in Room 4  
**Year 7 (Registration and Period 1), Years 9 and 10 (Period 2) School Photos in the Hall, teachers please escort to the Hall at requested time – please see page 1 or Mrs Maule or Mr Campbell for further details**  
Periods 1 and 2 Mrs Maule, Mrs Mitchell, Mrs Tame, Miss Blackwell, Mrs Bell and Mrs Schofield attending Multi-Agency Meeting in the Wellbeing office  
**11.05 – 11.25am Raising Standards Team undertaking school detentions in Room 9**  
Period 3a Miss Palmer undertaking Art drop-in session (All Welcome) in Room 28  
Period 3a Mrs Warburton undertaking Manga Art Club in the Reading Hub  
12.00 – 12.30pm Miss Mason meeting with Mrs Douglass and Mrs Elvy – WalkThrus – in Room 29  
From 1.45pm Mrs Chanter undertaking OneCornwall meeting in Room 6  
2.00 – 4.30pm Miss Mason, Mr Davidson, Mr Grassby and other Trust colleagues attending Trust NPQ Driving Improvement Forward Event in Room 6  
3.05 – 4.00pm Miss Palmer undertaking Key Stage 4 Open Art Studio (Years 10 & 11) in Room 28  
3.05 - 6.30pm Surf Club with Mr Seyler, Mr Ashwin and Global Borders – location depending on conditions  
3.15 – 4.15pm Mrs Dove undertaking Girls' Football Club (All Years Welcome) – please meet at the Sports Hall  
3.15 – 4.15pm Mr Hooper undertaking Trampolining & Gym Club (All Welcome) – please meet at the Sports Hall  
3.15 – 4.15pm Mr Avery undertaking Fitness Training Club (All Welcome) – please meet at the Sports Hall

### Friday 16 September 2022 (Week B)

**8.35 – 8.45am Pastoral Briefing in the Staffroom**  
9.15 – 10.00am Miss Mason undertaking Line Management meeting with Mrs Lockett in Room 29  
9.30 – 10.00am Mr Clarke and Mrs Maule meeting with the parent of a Year 11 student in the Headteacher's office  
**11.05 – 11.25am Raising Standards Team undertaking school detentions in Room 19**  
Period 3a Miss Palmer undertaking Art drop-in session (All Welcome) in Room 28  
Period 3a Mr John Mitchell and Miss Polley undertaking Roseland Samba Band rehearsals in Room 23  
Period 5a Leadership Team, Miss Pye, Mrs Lodwick and Mrs Spiers undertaking Weekly Bulletin meeting in the Headteacher's office

Week	Forthcoming Events	
A	19 September 20 September 20 September 21 – 23 September 22 September 22 September	Meeting Cycle: Teaching Teams <b>Inset Day 2 – School closed to students</b> <b>Open Evening 6.00 – 8.00pm</b> Year 11 Duke of Edinburgh Qualifying Expeditions Kernow Health Immunisations Year 10 Work Experience Assembly
B	26 September 26 September 29 September 29 September 30 September	Meeting Cycle: RST & Tutors European Day of Languages Twilight Inset 1 – RSE Training Year 10 Work Experience Evening – Cornwall EBP Deadline - all staff - Performance Management Planning & Review Statements
A	3 – 7 October 3 October 4 October	Year 11 PPE Week Meeting Cycle: Teaching Teams Year 7 Tutor Evening
B	10 October 11 October 12 October 13 October	Meeting Cycle: Staff meeting Leadership & RST meeting MIP Day KS4 Current Grades & all BFLs deadline
A	17 October 19 October 19 October	Meeting Cycle: Moderation and Assessments Cluster Headteachers visit Rewards Trip TBC
N/A	24 – 28 October	<b>October Half Term</b>
B	31 October 2 November 3 November 3 November	<b>Inset Day 3 - School closed to students</b> Year 11 Parents' Evening Executive Leadership Team meeting Year 11 Parents' Evening
A	7 November 9 November	Meeting Cycle: TTL & LL Twilight Inset 2: Quality of Education (Time in Lieu)
B	14-18 November 14 November 15 November 16 November 17 November	Anti-Bullying Week Meeting Cycle: Teaching Teams Year 8 Family Learning Executive Leadership Team meeting Art Cluster Meeting
A	21 November 22 November	Meeting Cycle: RST & Tutors GCSE Certificates Evening
B	28 November 29 – 30 November 1 December	Meeting Cycle: Teaching Teams Year 11 Trial MFL Speaking Exams MIP Day
A	5 December 7 December 8 December 8 December	Meeting Cycle: Staff External Advisor Visit KS3 ASK & All BFLs Deadline Year 10 Parents' Evening
B	12 December 13 December 14 December 14 December 15 December 16 December	Meeting Cycle: Moderation and Assessments Rewards Trip TBC Whole School Christmas Dinner Christmas Jumper Day Executive Leadership Team meeting KS4 Current Grades End of Autumn Term – 3.05pm finish
N/A	19 December – 2 January	Christmas Holidays – School Closed
A	3 January	Start of Spring Term (All students in school)
B	9 – 13 January 9 January 11 January	Year 11 Trial Exam Week Meeting Cycle: Teaching Teams Executive Leadership Team meeting
A	16 January 18 January	Meeting Cycle: RST & Tutors Twilight Inset 3